



APPLICATION FOR A LONG-STAY VISA (NATIONAL VISA, D VISA)

- ! Before submitting an application for a visa, the non-EU national must apply, from his country of origin, for a **temporary authorisation to stay** at the [Immigration Directorate](#). Within **90 days** following receipt of the temporary authorisation to stay, the applicant must submit an application for a long-stay visa (D). A D visa is valid for a period of 90 days to one year maximum.
- ! **When to apply:** Applications may be submitted no earlier than six months and no later than 15 days before the start of the trip. Applications are processed within 10 working days.
- ! **Where to apply:** The Consulate is only accessible by appointment on Mondays, Tuesdays, Thursdays and Fridays from 10.00 to 12.00.
- ! **How to apply:** Bring all the required documents when submitting your application. Files should be arranged in the order listed below without perforated pockets, staples or paper clips and printed on one side only. A separate file must be prepared for each candidate. Unless otherwise stated, original documents are not required and documents in Russian must be accompanied by a translation in **French, English or German** on separate sheets. The Consulate has the right to request additional documents that are not included in the list as well as to invite the applicant for an individual interview. The submission of documents does therefore not guarantee the issue of a visa.
- ! **Visa fee:** EUR 50, regardless of age, must be paid in cash and in euros.
- ! **How to collect the passport:** The Consulate notifies the applicant by telephone (at the number provided by the applicant in the application form) that the response is ready and that the passport can be collected.
- ! The application may be sent **by post (any postal service)** to the Consulate to be received on the day of your appointment, or delivered to a third party on the day/time of the appointment (no power of attorney required). You must also organise the return delivery of your passport yourself once the Consulate has confirmed that your passport is ready for collection.
- ! If you are considered a family member of an EU citizen or Luxembourg national, please consult ["Staying in Luxembourg for more than 3 months as a third-country national and family member of an EU citizen or Luxembourg national"](#).

REQUIRED DOCUMENTS TO BE FILED IN THE FOLLOWING ORDER

☐	SCHENGEN VISA APPLICATION FORM > Filled out in English or French and signed by the applicant (or legal guardian/parental authority)
☐	ONE (1) STANDARD PHOTOGRAPH (according to Schengen guidelines) > Glued in the upper right corner of the application form
☐	INTERNATIONAL PASSPORT (original + copy) > Issued within the last ten (10) years > Valid for at least three (3) months after the expected date of arrival in Luxembourg > Containing at least two (2) blank pages > Copy of all used pages and biometric data, including previous Schengen visas
☐	COPIES OF PREVIOUS SCHENGEN VISAS FOR THE LAST THREE (3) YEARS (if not in the current passport)
☐	TEMPORARY AUTHORISATION TO STAY > Copy of the temporary authorisation to stay from the Immigration Directorate of the Luxembourg Ministry of Home Affairs (<i>ministère des Affaires intérieures</i>).
☐	<u>FOR MINORS: PARENTAL CONSENT</u> > Copy of the birth certificate > Copy of the notarised consent to travel and <u>establish permanent residence abroad</u>, if the minor is travelling alone or with one parent; exceptions may be made if the parent with whom the minor is travelling has sole parental authority (if the other parent is deceased or has been deprived of custody, in which case a death certificate or a court order granting custody solely to the accompanying parent is required) > Copy of a valid visa of the parent(s) travelling with a minor for whom a visa is not issued at the same time as the parent(s)
☐	<u>FOR RUSSIAN CITIZENS:</u> > Copy of internal passport, including biographical data, data on foreign passports, marital status and stamp of permanent registration "<i>propiska</i>"