GRAND DUCHY OF LUXEMBOURG
Embassy in Moscow

E-mail : moscou.consulat@mae.etat.lu
Monday, Tuesday : 10.00 – 12.00, 14.00 – 16.00

APPLICATION FOR A SHORT-STAY VISA (SCHENGEN VISA, C VISA)

SPECIFIC REQUIREMENTS FOR A FAMILY MEMBER OF AN EU/EEA/SWISS NATIONAL/ARTICLE 50 TEU

! **No visa fee is required for applicants who qualify as family members** of an EU/EEA/Swiss national/article 50 of the EU Treaty, i.e. if they are (i) spouses or registered partners, (ii) direct descendants (of the EU citizen or their spouse) if the child is under 21, (iii) dependent direct descendants (of the EU citizen or their spouse), or (iv) dependent direct ascendants (of the EU citizen or their spouse). Please note that **family members of Luxembourg nationals residing in Luxembourg are not eligible**, as they do not make use of their right to free movement.

! **Where to apply**: The Consulate is only accessible by appointment on Mondays and Tuesdays from 10.00 to 12.00, from 14.00 to 16.00.

! **How to apply**: Bring all the required documents when submitting the application. Files should be arranged in the order listed below without perforated pockets, staples or paper clips and printed on one side only. A separate file must be prepared for each applicant, including minors. Unless otherwise stated, original documents are not required and documents in Russian must be accompanied by a translation in **French, English or German** on separate sheets. Reservations from travel agents, screenshots and photos of documents are not accepted. The Consulate has the right to request additional documents that are not included in the list (including a proof of payment of reservations) and invite the applicant for an interview. The submission of documents does therefore not guarantee the issue of a visa.

! **Biometric data**: Applicants under the age of 12 and applicants whose fingerprints have been taken within the last 59 months are exempt. Applicants should contact the Consulate before the appointment to check the validity of the fingerprints by sending the most recent visa. If the fingerprints are still valid, the **application can be sent by post (any postal service)** to the Consulate to be received **on the day of the appointment** or delivered to a third party on the day/time of the appointment (no power of attorney required). Applicants must also organise the return delivery of their passport themselves once the Consulate has confirmed that the passport is ready for collection. Note that if the fingerprints are of poor quality, the Consulate will ask the applicant to reappear for fingerprinting.

! **How to collect the passport**: The Consulate notifies applicants by telephone (at the number provided in the application form).

DOCUMENTS REQUIRED

☐	SCHENGEN VISA APPLICATION FORM > Filled out in English or French and signed by the applicant (or legal guardian/parental authority)
☐	1 RECENT STANDARD PHOTOGRAPH (according to Schengen guidelines; glued in the upper right corner of the application form)
☐	INTERNATIONAL BIOMETRIC PASSPORT (original and copy, including all used pages, biometric data and previous Schengen visas) > issued within the last 10 years and valid for at least 3 months after the expected date of departure from the Schengen area > containing at least 2 blank pages
☐	COPIES OF PREVIOUS SCHENGEN VISAS FOR THE LAST 3 YEARS (if not in the current passport)
☐	PROOF OF RESIDENCE > For Russian citizens: original* and copy of internal passport, including all used pages For non-Russian citizens: original* and copy of the document proving residence (valid residence permit or long-term visa) *The original of either the internal passport or residence permit must be presented at the time of application or when retrieving the application but do not need to be left with the Consular Section. If the application is sent by post, a notarised copy must be submitted.
☐	TRAVEL ARRANGEMENTS > round trip ticket reservation or other document confirming means of transport (e.g. flight booking, contract with transport company, copy of driver's licence and registration). Flight reservations must include a valid booking code (PNR). > proof of accommodation (e.g. hotel reservation, lease or voucher); not applicable if travel purpose is to visit family or friends and the accommodation is covered by the national sponsorship form.
☐	PROOF OF RELATIONSHIP TO AN EU/EEA/SWISS NATIONAL/ARTICLE 50 TEU (applicant is travelling with or will be visiting) > Children up to the age of 21: notarised copy of birth certificate, legalised/apostilled by the competent authority > Spouses: notarised certificate of marriage or registered partnership, legalised/apostilled by the competent authority > Dependent ascendants: a notarised certificate of family relationship, legalised/apostilled by the competent authority
☐	PROOF THAT FAMILY MEMBER IS USING OR HAS RECENTLY USED THEIR RIGHT TO FREE MOVEMENT > Luxembourg residence permit of the family member who is an EU/EEA/Swiss national/Article 50 TEU > **This therefore excludes family members of Luxembourg nationals** (Visit the official EU website for more information)
☐	PROOF THAT APPLICANT IS ACCOMPANYING OR VISITING AN EU/EEA/SWISS NATIONAL/ARTICLE 50 TEU > Joint travel reservation, affidavit stating that the applicant is accompanying or joining an EU/EEA/Swiss national/Article 50 TEU, or a valid national sponsorship form (all pages must be printed)
☐	FOR DIRECT DESCENDANTS UP TO THE AGE OF 21 OR DEPENDENT DIRECT ASCENDANTS: PROOF OF DEPENDENT STATUS > regular and substantial financial contribution from the EU/EEA/Swiss national/Article 50 TEU (living and/or education expenses)
☐	FOR MINORS: PARENTAL CONSENT > original* and copy of the birth certificate of the minor > original* and copy of the notarised consent for travelling abroad if the minor is travelling alone or with one parent; exceptions can be made if the parent with whom the minor is travelling has sole parental authority (if the other parent is deceased or has been deprived of custody, in which case a death certificate or a court order granting custody solely to the accompanying parent is required) > copy of a valid visa of the parent(s) travelling with the minor for whom a visa is not issued at the same time as the parent(s) *The original of the birth certificate and consent must be presented at the time of application or when retrieving the application but do not need to be left with the Consular Section. If the application is sent by post, a notarised copy must be submitted.