GRAND DUCHY OF LUXEMBOURG
Embassy in Moscow

E-mail : moscou.consulat@mae.etat.lu
Monday-Tuesday : 10.00 – 12.00, 14.00 – 16.00

APPLICATION FOR LONG-STAY VISA (NATIONAL VISA, D VISA)

! Before submitting an application for a visa, the non-EU national must apply, from his country of origin, for a **temporary authorisation to stay** at the General Department of Immigration. Within **90 days** following receipt of the temporary authorisation to stay, the applicant must submit an application for a long-stay visa (D). A D visa is valid for a period of 90 days to one year maximum.

! **When to apply**: Applications may be submitted no earlier than six months and no later than 15 days before the start of the trip. Applications are processed within 10 working days.

! **Where to apply**: The Consular Section is only accessible by appointment on Mondays and Tuesdays from 10.00 to 12.00, from 14.00 to 16.00.

! **How to apply**: When submitting an application, you must provide a complete set of documents. The documents must be arranged in the order specified below, strictly without folders, perforated pockets, paper clips or staples, and must be printed on one side of the paper only. A separate file must be prepared for each applicant (including minors). Unless otherwise stated, original documents and translations (in either French, German or English) are not required. Screenshots and photos of documents are not accepted.
The Consular Section has the right to request additional documents that are not included in the list and invite the applicant for an interview. The Consular Section is not liable for financial loss due to delays or unsuccessful applications. The submission of documents does not guarantee the issue of a visa.
The application may be sent by post (any postal service) to the Consular Section to be received on the day of your appointment or delivered to a third party on the day/time of the appointment (no power of attorney required). You must also arrange for the return of your passport yourself once the Consular Section has confirmed that your passport is ready for collection.

! **Visa fee**: EUR 50, regardless of age, must be paid in cash and in euros.

! **How to collect the passport**: The Consular Section notifies the applicant by telephone (at the number provided by the applicant in the application form) or by e-mail that the response is ready and that the passport can be collected.

! If you are considered a family member of an EU citizen or Luxembourg national, please consult "Staying in Luxembourg for more than 3 months as a third-country national and family member of an EU citizen or Luxembourg national".

DOCUMENTS REQUIRED TO SUBMIT IN THE FOLLOWING ORDER

☐	NATIONAL VISA APPLICATION FORM filled out in English or French and signed by the applicant (or legal guardian/parental authority)
☐	ONE (1) RECENT STANDARD PHOTOGRAPH (according to Schengen guidelines; glued in the upper right corner of the application form)
☐	INTERNATIONAL BIOMETRIC PASSPORT (original and copy, including all used pages, biometric data and previous Schengen visas) > issued within the last ten (10) years and valid for at least six (6) months from the date of arrival to Luxembourg > containing at least 2 blank pages
☐	COPIES OF PREVIOUS SCHENGEN VISAS FOR THE LAST 3 YEARS (if not in the current passport)
☐	TEMPORARY AUTHORISATION TO STAY > copy of the temporary authorisation to stay from the General Department of Immigration of the Luxembourg Ministry of Home Affairs (*ministère des Affaires intérieures*).
☐	PROOF OF TRAVEL HEALTH INSURANCE > covering minimum three (3) months; valid for all Schengen countries and covering any expenses that may arise from repatriation for medical reasons, urgent medical treatment, emergency hospital treatment or death during the stay; indicating a minimum cover of €30,000. Not required if the applicant can prove coverage by an insurance through the future employer/spouse/family member (e.g. certificate from "Caisse Nationale de Santé").
☐	TRAVEL ARRANGEMENTS > ticket reservation or other document confirming means of transport (e.g. flight booking, contract with transport company, copy of driver's licence and registration). Flight reservations must include a valid booking code (PNR).
☐	FOR MINORS: PARENTAL CONSENT > original* and copy of the birth certificate of the minor > original* and copy of the notarised consent for travelling abroad if the minor is travelling alone or with one parent; exceptions can be made if the parent with whom the minor is travelling has sole parental authority (if the other parent is deceased or has been deprived of custody, in which case a death certificate or a court order granting custody solely to the accompanying parent is required) > copy of a valid visa of the parent(s) travelling with the minor for whom a visa is not issued at the same time as the parent(s) *The original of the birth certificate and consent must be presented at the time of application or when retrieving the application but does not need to be left with the Embassy. If the application is sent by post, a notarised copy must be submitted.
☐	FOR RUSSIAN CITIZENS: > copy of internal passport, including biographical data, data on foreign passports, marital status and stamp of permanent registration "*propiska*"

	>	the original of either the internal passport or residence permit must be presented at the time of application or when retrieving the application but do not need to be left with the Consular Section. If the application is sent by post, a notarized copy must be submitted.